



State of New Jersey
NEW JERSEY STATE PAROLE BOARD

P.O. BOX 862
TRENTON, NEW JERSEY 08625
TELEPHONE NUMBER: (609) 292-4257

JAMES T. PLOUISIS
CHAIRMAN

SAMUEL J.

VICE-CHAIRMAN

CHRIS CHRISTIE
GOVERNOR

KIM GUADAGNO
PLUMERI, JR.
LT. GOVERNOR

CERTIFICATE SUSPENDING CERTAIN EMPLOYMENT, OCCUPATIONAL DISABILITIES OR FORFEITURES

INFORMATIONAL SHEET

Authority: N.J.S.A. 2A:168A-7 et seq. and N.J.A.C. 10A:71-9

Definition: (Per N.J.A.C. 10A:71-9.2)

The purpose of a Certificate is to offer assistance to persons with a criminal conviction in procuring public employment or obtaining professional licenses or certifications, under certain circumstances. A person who is a qualified offender, as defined below, may apply for a certificate that would relieve disabilities, forfeitures or bars to (1) public employment; (2) qualification for a license or certification to engage in the practice of a profession, occupation or business, except the practice of law; and (3) admission to an examination to qualify for such a license or certification except for the bar examination, or an examination for a law enforcement, homeland security, or emergency management position.

“Public employment” is defined as employment by a State, county, or municipal agency. It does not include elected office, or employment in law enforcement, corrections, the judiciary, in a position related to homeland security or emergency management, or any position that has access to sensitive information that could threaten the public health, welfare, or safety.

“Qualified offender” refers to a person who has one criminal conviction or who has convictions for more than one crime charged in separate counts of one indictment or accusation. Multiple convictions charged in two indictments or two accusations, or one indictment and one accusation filed in the same court prior to entry of judgment under any of them, shall be deemed to be one conviction. Convictions of crimes entered more than 10 years prior to an application for a Certificate under N.J.S.A. 2A:168A-7 shall not be considered in determining whether a person has one criminal conviction.

Eligibility: (Per N.J.A.C. 10 A:71-9.3)

The State Parole Board may issue a certificate to a qualified offender who is, or had previously been under supervision by the Board if the Board determines that:

A. If the Applicant is Currently Under Supervision:

- 1) The applicant has not been convicted of a crime since the conviction, for which the applicant is under supervision, has no pending criminal charge(s), and there is no information presented that such a charge is imminent.
- 2) Issuing the certificate will not pose a substantial risk to the public safety.
- 3) Issuing the certificate will assist in the successful reintegration of the applicant and is consistent with the public interest.
- 4) The applicant is convicted of a second, third or fourth degree offense and has not been convicted of the following offenses:
 - Any first degree crime
 - Any offense enumerated in N.J.S.A. 2C:43-7.2 (No Early Release Act)
 - Any second degree offense defined in the following chapters of Title 2C of the New Jersey Statutes:
 - Chapter 13 – Kidnapping and related offenses: Coercion
 - Chapter 14 – Sexual Offenses
 - Chapter 15 – Robbery
 - Chapter 16 – Bias Crimes
 - Chapter 24 – Offenses against the Family, Children and Incompetents
 - Chapter 27 – Bribery and Corrupt Influence
 - Chapter 30 – Misconduct in Office; Abuse of Office
 - Chapter 33 – Riot; Disorderly Conduct and related offenses
 - Chapter 38 – Anti-terrorism
 - A violation of N.J.S.A. 2C:24-4(a) or N.J.S.A. 2C:24-4(b)4;
 - A crime requiring registration pursuant to N.J.S.A. 2C:7-2;
 - A crime committed against a public entity or against a public officer;
 - A crime enumerated in N.J.S.A. 43:1-3.1, committed by a public employee, which involves or touches upon the employee’s office, position or employment, such that the crime was related directly to the person’s performance in, or circumstances flowing from, the specific public office or employment held by the person;
 - Any crime committed against a person 16 years of age or younger, or a disabled or handicapped person; or
 - A conspiracy or attempt to commit any of the crimes described above.

B. If the Applicant Has Completed Supervision:

A minimum of three (3) years has passed since the applicant completed the parole supervision portion of the sentence provided that:

- 1) The applicant has remained without criminal involvement since the conviction, including that the applicant has not subsequently been convicted of a crime, has no pending criminal charge(s), and there is no information presented that such a charge is imminent;
- 2) Issuing the certificate will not pose a substantial risk to the public safety; and
- 3) Issuing the certificate will assist in the successful reintegration of the offender and is consistent with the public interest.
- 4) The applicant has not been convicted of any of the following offenses:
 - Any first degree crime;
 - Any offense enumerated in N.J.S.A. 2C:43-7.2 (“No Early Release Act”);
 - A violation of N.J.S.A. 2C:24-4(a) or N.J.S.A. 2C:24-4(b)4;
 - A crime requiring registration pursuant to N.J.S.A. 2C:7-2;
 - A crime enumerated in N.J.S.A. 43:1-3.1, committed by a public employee, which involves or touches upon the employee’s office, position or employment, such that the crime was related directly to the person’s performance in, or circumstances flowing from, the specific public office or employment held by the person;
 - Any crime committed against a person 16 years of age or younger, or a disabled or handicapped person; or
 - A conspiracy or attempt to commit any of the crimes described above.